

Open Training Courses

Terms and Conditions including Cancellation Policy

Terms and Conditions

- Payment of invoice is due 30 days prior to the date of training.

Cancellation Charges

We hope that you will be able to attend our courses and that everything will go smoothly. If however you need to cancel, our refund policy is as follows.

1. If you are unable to attend the course, you must advise the BDA as soon as possible, in writing.
2. If you cancel your booking more than four weeks before the event, your fee will be refundable, subject to an administration charge of £20.
3. If you cancel your booking less than four weeks before the event, but more than one week before it, we will refund 50% of the fee.
4. We regret that no refunds apply if you cancel less than one week before the event.

Severe weather policy / Cancellation of course by the BDA

In the event that severe weather or any other emergency results in the cancellation of a training event, the BDA will endeavour to give delegates a minimum of 24 hours notice* and to reschedule the course or arrange for delegates to attend on alternative days.

*Please note, it is the delegates responsibility to provide the BDA with an emergency contact number at which you will normally be available.

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